

PARENTAL CONTRACT

THIS DOCUMENT IS A PART OF THE PARENTAL HANDBOOK – COMPASS

-MERRYLAND INTERNATIONAL SCHOOL, 2021-2022

PARENT HANDBOOK

- I have read, understood and agree to all guidelines and conditions mentioned in the Parent handbook (Compass). I agree to be bound by it and by any subsequent amendments as notified by the school from time to time.

ENROLLMENT/ RE-ENROLMENT

- The enrollment, re-enrolment and continuity of my child(ren) for the academic year depends on my agreement with and following of the preceding rules and keeping my financial account with the school current.

MEETING THE SCHOOL'S STANDARDS

- I understand that Merryland International school's standards are very high. Grades and promotions are earned, and my child has to work along with his/her teacher to be involved and benefit from the research and journal based learning.
- I will give the teacher-concerned a request in writing well in advance if my child needs any extra help with his/her studies.
- I assure my entire cooperation with regard to his/her learning and I will create a good learning atmosphere at home to make him/her an independent learner.
- I agree to allow my child to participate in all school club activities such as English literary club, Arabic club, science clubs, sports club, robotic club etc. If any of these activities involves field trips/ excursions outside of the school, prior notification by the school will be sufficient.

COMMUNICATION WITH SCHOOL

- I will communicate regularly with my child's teachers. I will respond to any phone call or email from any member of the school. My conversation will be polite with any staff in the school.

- If I am asked to attend a meeting at the school regarding my child’s education or behavior, I will make every effort to be there on time. I am aware that my child will not be allowed to attend the school until such meeting is over.
- If I have any concern or questions, I will communicate in a respectful manner with school staff.
- Any change of my/our address, telephone/mobile number, email address shall be immediately notified to the school in writing.
- I authorize the school to take photographs/ videos of the pupil for the school’s usage in display/ print media/ publication/ electronic media/ school website/ newsletter/ video display, boards etc.
- Any changes to the pupil’s particulars shall be notified in writing as soon as possible to the school.
- I have disclosed all relevant medical and health data about the pupil in the medical record submitted to the school and will keep the school informed of any changes to the information provided therein.
- All communications with the school may be monitored or recorded for quality assurance and training purposes.
- I am aware that I will receive a communication back from the school, depending on the concern addressed in my email, either in form of a phone call an email within two business days.
- I will follow the school’s communication guidelines and hierarchy. For academic or behavioural concerns, my immediate contact person will be my child’s class teacher. If the class teacher cannot answer the query directly, She/He will direct my query to the appropriate school staff member who will follow up with me. If more than two business days has passed since my last update from the school regarding my query, I can then contact the Grade Coordinator. For matters other than academics or behaviour, I will call or email the school administrative offices.

EMERGENCY MEDICAL TREATMENT

- I authorize the Principal to act *En Loco Parentis*, (in the place of a parent) giving consent on behalf of us, the parents, for my child to receive required medical attention by an appropriately qualified person if we cannot be contacted in time.

ATTENDANCE

- I understand that each school day is important, and I will make sure that my child attends school on time, every day. (before 7.45 a.m.)
- I will not permit my child to be absent from school for unauthorized reasons. I understand the difference between authorized and unauthorized absences. I am also aware that I should provide a signed letter mentioning the reason for my child’s absence, if any.

- I understand the importance of education imparted at school and hence I will plan family vacation and any travel plans so that my child will not miss the school working days as per the published school calendar.

UNIFORM AND CLEANLINESS

- I will send my child to school every day in a clean, well-pressed, full school uniform. I will make sure that his/her socks are washed after every use and the shoes are polished. I know that long hair and unshaven faces will not be permitted for boys. Girls should have plaited, braided or otherwise tied back hair.

GENERAL

- I will be a role model with a polite, respectful and highly refined disposition both in my language and approach to the school.
- If any matter requires the approval of or notification to us, it will be sufficient for the school to notify or obtain approval from any one of the parent.
- That I will undertake the responsibility of the pupil's transport as the school does not provide transportation. All transport arrangements such as the pick-up/ drop time/ location, the charges involved/ payment, mode of payment/ its receipts and the communication with the transport agency will be solely my responsibility.
- As the security inside the school is a government approved agency, I will co-operate with the security team and guards of the school and follow the safety regulations in and around the school as stipulated by the security staff.
- An individual's grievance will be settled on an individual basis without a third party (whether family member or friend's) intervention – as I understand the UAE laws do not permit a group or mob interference for any reason or at any point of time, within or around the campus.
- It will be my first step to communicate with the school to solve my problems directly rather than approaching external bodies through anonymous complaints, which will damage my relationship with the school in the long run.
- Irrespective of my country's cultural and religious norms, I hereby undertake that my child and I will abide by the rules and regulations of the school, which are strictly in accordance with Islamic principles and the laws stipulated by the government of the United Arab Emirates.

STUDENT BEHAVIOUR AND DISCIPLINE

- I understand the School’s expectation on values: Respect, Enthusiasm, Achievement, good Citizenship, and Hard work (REACH) and I will make sure that my child learns to live up to them.
- I also understand that there will be disciplinary consequences if my child violates the REACH values, and I will support the school in their efforts to enforce high standards for behavior and citizenship.
- I will endorse the school in the zero-tolerance policy for bullying in all its forms, including emotional injuries with peers and the school staff, physical injuries and cyber abuse or misuse of social networks such as Instagram, Tiktok, Discord, Hangouts, Facebook, Twitter etc., against the school in any form, against any member of the staff, or against any pupil.
- I understand and stand by the school as it endeavors to shape, lead and guide, through disciplinary measures, my child. I fully comply with the school’s rules and regulations for the benefit of his/ her personality development and academic growth.
- I understand that while giving appropriate opportunities to act positively in Merryland school, all negative behavior of children will lead to disciplinary action in accordance with the nature and severity of the negative behavior. I also understand that Merryland follows the levels for disciplinary actions suggested by ADEK and the school has to enter all negative behavioral incidents on the ADEK eSIS portal.

Level 1 misconduct	Level 2 misconduct	Level 3 misconduct
1. Tardiness 2. Unexplained absences 3. Not bringing the necessary books and equipment 4. Incorrect school uniform 5. Disruptive classroom and school behaviour 6. Breaking school rules including classrooms, hallways, playgrounds and buses 7. Defying school authority and staff members and not obeying school authority, staff and teachers orders 8. Abusive or inappropriate language toward peers 9. Disruptive behaviour on school buses	1. Defying school authority and staff members 2. Trespassing 3. Mocking others 4. Fighting with other students and bullying 5. Theft 6. Vandalism 7. Using cell phones during school time 8. Leaving school without permission 9. In possession of or viewing pornographic material 10. Cheating on exams or assignments 11. Providing false documents (e.g. signing letters without the knowledge of parents)	1. Fighting with teachers, staff members and/or community members 2. Assault and sharing or distributing pornographic material 3. Wilful damage to, or destruction of, school and personal property 4. Possessing, selling, weapons and/ or explosives 5. Using/possession of any illegal and inappropriate substances 6. Exchanging any inappropriate materials, photos, etc. 7. Committing major actions contradictory to the morals such as sexual assault

PARENTAL CONTRACT

Please initial each box after reading the corresponding section and fill out/ sign the box at the bottom.
Your signature indicates that you have understood and agree to all guidelines and conditions mentioned in the Parent handbook (Compass) and other guidelines, policies published on school website.
Forms can be printed and returned to class teacher or scanned and emailed to contact@merryland.org

PARENT HANDBOOK	
ENROLLMENT/ RE-ENROLMENT	
MEETING THE SCHOOL'S STANDARDS	
COMMUNICATION WITH SCHOOL	
EMERGENCY MEDICAL TREATMENT	
ATTENDANCE	
UNIFORM AND CLEANLINESS	
GENERAL	
STUDENT BEHAVIOUR AND DISCIPLINE	

I hereby undertake with full comprehension that I desire to become a member of the MIS institution, living up to its values, virtues and ethics upon which this institution has been established since 1978, now situated on ME9, Mussafah, Abu Dhabi, UAE. I am fully committed to supporting the school, not only in the progress of my son's/ daughter's academics, but also in framing his/her character and every aspect of discipline.

I have read and fully understood this parental undertaking and agree to be bound by it and by any subsequent amendments as notified by the school from time to time.

Name of parent(s)	
Name of the student(s)	
Class & section	
Signature of the parent(s)	
Date	

STUDENT PLEDGE

Forms can be printed and returned to class teacher or scanned and emailed to contact@merryland.org

FOR STUDENTS FROM GRADES 4 TO 12

- My conversation shall be honorable and edifying at all times, my desire being to build up my peers rather than to attack or discourage them.
- My behavior shall be orderly and respectful, keeping in mind the goal of demonstrating courtesy, kindness and honesty in God's love.
- My position of submission to my parents' and teachers' authority is accepted gladly and thankfully.
- I will ensure that I follow all the school rules including the uniform policy. I am aware that the uniform policy includes the proper hairstyle and beardless face.
- I willingly refrain from using degrading language, swearing and any questionable activity not in agreement with MIS Values.
- I will respect the property of my school, and will commit myself to the protection and preservation of it. I understand that to steal another's property or to vandalize in any way is contrary to the standard of God's Word and deserving of correction and discipline.

I agree to abide by the above standards of conduct and other regulations expected of each student enrolled in Merryland International School while I am attending the school, and will encourage others to maintain this same commitment.

Name of the pupil	
Class & section	
Signature	
Date	

TRANSPORT USERS

Forms can be printed and returned to class teacher or scanned and emailed to contact@merryland.org

(only for parents whose ward is using the external transport to commute to and from school)

I,.....parent of of Grade undertake the following:

- That the designated person will be available to receive the student from the bus at the scheduled time and place.
- To provide the school with the necessary contact information and update the same as necessary.
- To pay the cost of damage caused by my child to the bus.
- To educate my child regarding the safety during the bus journey, especially while waiting for the bus, boarding and disembarking and to instruct them to observe the following:
 - Reach the assigned stop before the specified time.
 - Behave in a way that avoids endangering anyone,
 - Remain on the bus until reaching the destination
 - Remain seated in the bus during journey and use seat belts when provided
 - Refrain from misbehavior
 - Report to the transport office if the school bus is not clean, or in any case of misbehaviour by drivers, escort or any other students.
- I understand the transport company/ school has the right to ban my child from using the transport if:
 - He/ she repeatedly violates the safety regulations or endangers himself/ herself or others while on the bus.
 - He/ she continues to misbehave or creates a nuisance or participates in any inappropriate or aggressive behaviour toward other students after receiving three notices of misconduct during one academic year.

Name of parent(s)	
Name of the student(s)	
Class & section	
Signature of the parent(s)	
Date	

ONLINE SAFETY AGREEMENT FOR GRADES 4 TO 12

Forms can be printed and returned to class teacher or scanned and emailed to contact@merryland.org

Parents please read and discuss this agreement with your child and then sign it, ask your child to sign it, and return it to the class teacher. If you have any questions or concerns please speak to the respective class teacher or school administrative authorities.

This agreement is part of our overarching online safety policy

Merryland International school understands the importance of children being able to use the internet for education and personal development. This includes social media platforms, games and apps. We aim to support children and young people in making use of these in our work. However, we also recognise that safeguards need to be in place to ensure children are kept safe at all times.

Young person's agreement (Grades 4 to 12)

- I will be responsible for my behaviour when using the internet, including social media platforms, games and apps. This includes the resources I access and the language I use.
- I will not deliberately browse, download or upload material that could be considered offensive or illegal. If I accidentally come across any such material I will report it immediately to the parent or teacher.
- I will not send anyone material that could be considered threatening, bullying, offensive or illegal.
- I will not give out any personal information online, such as my name, phone number or address.
- I will not reveal my passwords to anyone.
- I will not arrange a face-to-face meeting with someone I meet online unless I have discussed this with my parents and/or teacher and am accompanied by a trusted adult.
- If I am concerned or upset about anything I see on the internet or any messages that I receive, I know I can talk to my parents.
- I understand that these rules are designed to keep me safe and I will follow them,

Signatures:

We have discussed this online safety agreement and [child's name] agrees to follow the rules set out above.

Name of the student	
Class & section	
Signature of the student	
Name of parent(s)	
Signature of the parent(s)	
Date	

Health Declaration Form

Forms can be printed and returned to class teacher or scanned and emailed to contact@merryland.org

Please answer the following questions by ticking the appropriate box	YES	NO
Does your child suffer from any chronic illnesses?		
Diabetes Mellitus		
Hypertension		
Chronic respiratory diseases such as Asthma		
Cardiac disease		
Kidney disease		
Liver disease		
Autoimmune disease		
Haematological disorders		
Is your child on any immunosuppressant medication?		
Other (if your son/daughter suffers from any other chronic diseases)		
Other (please specify)		

**If your child suffers from any chronic illnesses, please attach a medical report.*

If your child is identified as having a high- risk condition (any of the following chronic illness), it is instructed that you opt for distance learning education.

Parents who have children with chronic conditions with a certificate from a doctor will be permitted to attend school only if an exemption is granted by ADEK.

	YES	NO
Has anyone in your household been diagnosed with COVID-19?		
If yes when:		
Has your child, in the past 14 days, come in close contact with someone diagnosed with COVID-19?		
Has your child had any fever or respiratory symptoms “coughing, sneezing, loss of the sense of smell or taste, trouble breathing, headache, sore throat, runny or stuffy nose” in the past 3 days?		
Has anyone in your household travelled to any other country in the past 21 days?		
If yes please specify		

Please provide any additional health related information you wish to share with the school nurse:

.....

.....

.....

.....

I, the undersigned, Mr./Mrs., parent or legal guardian of
hereby confirm that the information that I have provided in this declaration form is correct and complete.

- I undertake that I will check the temperature of my child daily at home before sending him to school with the necessary PPE requirement.
- I undertake that if my child shows any symptoms of COVID -19 such as cold, fever, cough, runny nose, diarrhoea, breathlessness, lack of smell or taste, sore throat or temperature of 37 0 C or above I will keep my child at home and opt for online mode of learning.
- I undertake NOT to send my child to school if he develops any other COVID-19 symptoms.
- In case any of the above information is found to be false, untrue, misleading, or misrepresenting, I am aware that I may be held liable.
- If any of the above information about my child changes, I will immediately notify the school nurse.

Name of the parent	
Emirates ID	
Signature of the parent(s)	
Date	